



**Blessed Trinity Catholic Community
Strategic Planning Committee
Meeting 2: October 15, 2015**

- I. Prayer around the altar. (10 minutes)
- II. Tasks of evening; ref/p. 23 for what has been done: Ed (10 minutes)
 - a. Electrical engineer update
 - b. Millie Dover meeting
 - c. Chair of this group
 - d. Forming the team:
 - i. This committee
 - ii. Pastor
 - iii. Pastoral assistant
 - iv. Architect
- III. What's next??
- IV. Adjourn: 8:30 pm



STRATEGIC PLANNING TEAM

Minutes of the meeting

October 15, 2015

The team began with prayer around the altar, reflecting on the Prayer of Dedication of an Altar.

1. The progress thus far was reviewed:

*The "Site Visit Report" of Consultant Ken Griesemer was briefly reviewed, noting that the entire report continues to be available at church entrances and on the parish website. Following the presentation to the entire parish the Finance Council met with the **Diocese of Helena Building Committee** and Bishop Thomas in Helena. Permission to proceed with the goal and vision of this report was given by the Diocese.*

- (a) The new **furnace and air-conditioning system** in both Church and parish house has been completed (the entire church building is now air conditioned). Total cost of this project was \$64,235.
- (b) The **church parking lot** has been "sealed and chipped." Total cost of this project was \$34,613.
- (c) An **electrical engineer** (Mr. Larry Palmer-DC Engineering) has been retained to design a new lighting system for the Church worship space, social center and parish offices. It was noted that the Site Visit Report considered this to be a critical item. The lighting in the entire building is outdated and in need of repair/replacement. The worship space lighting is particularly outdated and problematic (the West section of the system is sporadic and often will not switch on). Altar, ambo spotlighting are improperly installed. The fee for the design process will be \$6,765 (once the design is completed the Strategic Planning Team will review the design and determine the priorities regarding implementation and funding).
- (d) **Funding.** The above projects (a, b, & c) have been funded with monies from the sale of the Holy Family Property. The Planning Team and the Parish Finance Council concur that the funding of future projects, including the lighting systems) will be provided through a parish capital campaign.
- (e) **Future projects based on the Site Visit Report (SVR)** and input received at the full parish gathering reviewing that report on **April 27, 2015**, will include the following (*not in order of priority*):
 - ❖ **Accessibility** (particularly main entrance doors—with electrically powered door operating hardware (SVR pg. 3);
 - ❖ **Interior Worship Space Painting** (SVR pg. 17,18)
 - ❖ **Refurbishing the Baptismal Font** (SVR pg. 4,5)
 - ❖ **Shrine/image of Mary, Mother of the Lord** (SVR pg. 10)
 - ❖ **Sanctuary Area—Altar, Ambo, Chair, Cross—the need for new furnishings** (SVR pg. 8,9)
 - ❖ **Blessed Sacrament Chapel Refurbishing** (SVR pg. 12,13)
 - ❖ **Art Glass** (SVR pg. 10 & 11#4)
 - ❖ **Worship Space/Social Center Sound System** (SVR pg. 20,21)
 - ❖ **Sacristy refurbishing** (SVR pg. 16,17)

*Two other items not discussed at October 15 meeting of the Strategic Team but which had been noted in the SVR on page 25 are added here for completion of projected needs: The **parish kitchen** is currently highly inadequate; parish **restroom facilities** need to be updated and made more accessible.)*

The process of prioritizing the above items (e) will begin at the next meeting of the Strategic planning team.

2. The Strategic Planning Team.

- (a) It was determined that it is necessary to obtain the services of an **Architect** to serve on the Strategic Planning Team (as recommended in the Site Visit Report pg. 22). We have already consulted a Missoula architect highly recommended by the Diocese of Helena Building Commission. This architect was consulted regarding the selection of an Electrical Engineer. The Planning Team asked Fr. Ed to contact the same architect and set a meeting to discuss this project.
- (b) Ongoing participation in the project of **Mr. Ken Griesemer** was discussed. This will be particularly important with regard to the font, Mary Shrine, Sanctuary furnishings, etc. This will be an item for discussion at the next meeting of the Team.
- (c) At the next meeting of the team discussion regarding the involvement of parishioners in various elements of the project will be discussed.

3. **Selecting a Chair** for the Strategic Planning Team. This will be finalized at the next meeting of the Planning Team.

4. **NEXT MEETING OF THE TEAM: Thursday, November 19, 2015-7:00 pm**

STRATEGIC PLANNING TEAM

David Neu, Marilyn Rodriguez, Rita O'Neill, Betty Chrestenson, Ruth Licitra, Joe Licitra, Joe Mussulman, Joan Dodge, Marge Nordin, Dale Barnum, Jim McDonald, Doug Glevanik, Pat Wegner, S. Mary Jo Quinn, Fr. Hislop, Larry Palmer (Electrical Engineer).

For more information about Blessed Trinity **MaintainRenewImagine** go to the parish website: Blessedtrinitymissoula.org and click on the **MaintainRenewImagine** link.



**Blessed
Trinity**
CATHOLIC
COMMUNITY

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